

## Broadwell Parish Council

**Members Present:** Cllr T Leonard (TL) Chairman, Cllr E Ashton (EA), Cllr W Neill (WN), Cllr R Ross (RR) & Cllr C Morse (CM), Cllr A Wodzianski   **Members of Public (MOP) Present:** 1   **Officers Present:** Debbie Braiden Clerk & Cllr. David Cunningham (DC) - Cotswold District Council

<b>Draft Minutes for Meeting 10<sup>th</sup> January 24 - Broadwell Parish Council</b>		
<b>2401/1</b>	<b>Apologies</b>	Apologies were received from Cllr N Brindley.
<b>2401/2</b>	<b>Interest declaration</b>	No interest was declared for items listed on this agenda.
<b>2401/3</b>	<b>Public Recess</b>	<p><b>3.1</b> MOP – Residents confirmed that they had cleared out parts of the drainage by the pub near their homes. They suffered a drainage issue on Tuesday and asked if the pond area would be de-silted, noting that wildlife would be present. TL asked for this to be added to the next agenda for clarification concerning quotes for this work to be done. Various topical discussions took place concerning where the existing drains were, where they drained to, whether surface water could be redirected, and what could be done to alleviate the problem in that area. Could we have a bin at the Tytes bus shelter as nobody likes to put their rubbish in a dog bin? MOP left the meeting.</p> <p><b>3.2</b> Members presented the following comments/questions from parishioners: A bin is required by the Tytes bus shelter. It was noted the parish council has replaced two missing bins, one by the bottom bus shelter and one by Kennel Lane. What can be done about the 40-foot containers in Broadwell Manor? Parish Council to ask the District Council. Grass by the Leasows – CM confirmed a resident has been cutting the small verges for the last 45 years and tidied the car park area. They were told by the housing association not to tidy the car park. Therefore, they have also stopped cutting the grass. It was agreed for the clerk to write to the Housing Association to request they cut the verges along Old School House and 1 -4 Wheat Close.</p>
<b>2401/4</b>	<b>Minutes</b>	<b>RESOLVED</b> to approve the minutes of the Parish Council meetings held on 8 <sup>th</sup> November & 4 <sup>th</sup> December 23.
<b>2401/5</b>	<b>Reports</b>	<p><b>Cllr Cunningham</b> stated, that there is no open enforcement case to report on for the Smithy, as it has an approved planning application. There will be an O &amp; S meeting on Monday when the new Local Plan for 2031 - 2041 will be aired. The proposal is for Moreton to be the next largest town in the Cotswolds, with 1500 new homes going for consultation and a further 310 homes at the Fire Station College. Concerns were raised about the lack of infrastructure and the impact on the environment to cope with such an increase of new homes in that area. Full Cabinet will be held at the end of the month and the consultation approximately March. It was noted CDC has met its current housing targets; the new Local Plan requires an extra 2000 to 3500 new homes during 2031 – 2041, with 50% of these homes planned for Moreton. It should be noted that the drive for these increases in Moreton is from the CDC and not from Moreton Town Council. and he confirmed Thames Water services will be impacted.</p>

## Broadwell Parish Council

		DC confirmed following public consultation, the next step for the Stow Neighbourhood Development Plan is for the Independent Assessor to be brought in.
2401/6	Projects	<p>6.1 RR confirmed there was no update from the Traffic Calming Group.</p> <p>6.2 <b>RESOLVED</b> that the planting of trees to narrow the road as a traffic calming measure, be added to the traffic calming motion in future motions.</p> <p>6.3 <b>RESOLVED</b> for the installation of white gates to also be incorporated under traffic calming in future motions.</p> <p>6.4 <b>RESOLVED</b> for EA &amp; RR to procure a litter bin for the Tytes with a budget of up to £350.</p> <ul style="list-style-type: none"> <li>• The clerk presented an update from NB, referencing a community match from GCC Highways for posts and railings around the pond area and the Tytes.</li> <li>• Members agreed the rails around the splash had now become urgent, especially after suffering recent floods.</li> <li>• The Clerk is to write to GCC Highways to explain how urgent and dangerous this area is without railings and work should have taken place in December.</li> <li>• He also asked for Highways to be added back on the agenda and for the clerk to report potholes by Pursers Cottage, Broadwell Hill.</li> <li>• The Clerk is to write to GCC copying in Cllr Stow as to why our recent reports to Highways have been closed with no action being taken.</li> <li>• The clerk confirmed receipt of the quote for the bus shelter guttering.</li> </ul> <p><b>RESOLVED</b> for reclaimed guttering to be used to try and reduce the cost.</p> <p>6.5 CM explained what was involved in improving the mobile signal in the village. Without a supply to the village giving better provision of super coverage, nothing reasonable can be done.</p> <p>6.7 Being a small parish council with few assets, Members <b>RESOLVED</b> to have a simple Climate Crisis Policy and Action Plan. The clerk will formulate a draft policy and action plan for the next meeting.</p>
2401/7	PLANNING	<p>7.1 No applications were received for consideration.</p> <p>7.2 No planning correspondence was received.</p> <p>7.3 Members noted comments approved previously by email with their delegated authority (Minute 221109/8/3 &amp; Broadwell PC SO 15/b)</p> <ul style="list-style-type: none"> <li>• <b>23/03647/FUL</b> – Full application for Demolition of two Dutch Barns and creation of new dwelling with new detached garage and associated works at Dutch Barns and Yard at Manor Farm Broadwell – Closing date 28/12/23 <b>Comments – No objections by PC</b></li> <li>• <b>23/03447/FUL</b> Full Application for the proposed demolition of existing stables and storage barn and erection of garage block including ancillary garden store, workshop, and home office at North Rye House, GL56 0XU – Closing date 4/1/24 – <b>Comments – No objections by PC</b></li> <li>• <b>23/03974/AGFO</b> – Agricultural of Forestry Notification for Prior notification for a traditional agricultural Dutch Barn at Land (e) 419390 (n) 226619 Broadwell – Closing date 4/1/24 – <b>Comments – No objections by PC</b></li> </ul> <p>7.4 No post-agenda applications were received.</p>

## Broadwell Parish Council

<b>2401/8</b>	<b>Clerk Items</b>	<p><b>8.1 RESOLVED</b> to approve the clerk's timesheets for November &amp; December.</p> <p><b>8.2</b> The Clerk's annual leave taken 23/12 – 27/23/23 (4 hours) was noted.</p> <p><b>8.3</b> The clerk's action sheet was noted with no comments received.</p> <p><b>8.4 RESOLVED</b> to approve the attached General Power of Competency Document for Broadwell PC.</p> <p><b>8.5</b> The decision for installation of an accounting system for the clerk w.e.f. 1/4/24 was deferred until the March meeting.</p> <p><b>8.6</b> No other suggestions were received for the next agenda.</p>
<b>2401/9</b>	<b>Boundary Commission</b>	<b>RESOLVED</b> to make positive comments for Broadwell to be included in the Stow on the Wold County Boundary review. Clerk to make the comments on the portal.
<b>2401/10</b>	<b>Stow NDP</b>	RR reported back to members on the progress made in raising the profile throughout the village, and with Stow businesses, and surrounding parish councils. The campaign was well-managed and well-received by everyone. The village residents and the PC comments were submitted to CDC for the public consultation. RR confirmed various endorsements and support had been received. It was noted that the CDC system was not easy to use for submitting personal comments for the consultation.
<b>FINANCE</b>		
<b>2401/11</b>	<b>Income</b>	<b>RESOLVED</b> – for receipts of Interest of £51.32 during October, November & December 23; and other income of £4.58, paid in by the outgoing clerk for an overpayment of salary.
<b>2401/12</b>	<b>Expenditure</b>	<p>1) <b>RESOLVED</b> for expenditure during October, November &amp; December 23 as £2568.98.</p> <p>2) Members noted that the charges for the HR service from PATA will be increased from January 24.</p>
<b>2401/13</b>	<b>Bank Recon</b>	<b>RESOLVED</b> to approve the third quarter bank balance reconciliation with the treasurer's account as £9,789.01 and the business savings account as £16,253.21 as attached.
<b>2401/14</b>	<b>Payments List</b>	<b>RESOLVED</b> to approve payments paid, payments due, and receipts for recompense, as scheduled in Appendix A.
<b>2401/15</b>	<b>Audit 23/24</b>	It was noted the auditor GAPTC for 23/24 has been booked in.
<b>2401/16</b>	<b>Bank Interest</b>	Members <b>RESOLVED</b> not to move from the current savings account to a higher interest account in Lloyds or another bank as there was little to be gained.
<b>2401/17</b>	<b>Budget 24/25</b>	<p>1) <b>RESOLVED</b> and agreed on the new <b>budget</b> for 24/25 as £15,954 (attached).</p> <p>2) <b>RESOLVED</b> for a precept of £8,925 for 24/25 following budget approval. This equates to a 5% rise from last year and the deficit for the new budget will be made from reserves held, CIL balance, and community matching funding from GCC.</p>
<b>SUNDRY ITEMS</b>		
<b>2401/18</b>	<b>Correspondence Received</b>	Members noted and received the <b>correspondence</b> list in Appendix B attached, with no comments received.

## Broadwell Parish Council

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<b>2401/19</b>	<b>Close</b>	The Chairman closed the meeting at 9.10 pm
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### Meeting Action points to follow up January 24

2401/3.1	Add the pond clearance to the next agenda.	Clerk
2401/3.1&6.4	A new bin for the Tytes bus shelter.	EA & RR
2401/3.2	Write to CDC re containers at Broadwell manor	Clerk
2401/3.2	Write to Bromford re grass cutting outside 1-4 Wheat Close	Clerk
2401/6.2 & 6.3	Add to 6.1 on next agenda to list under traffic calming motion.	Clerk
2401/6.4	To write to Highways and chase the railings by the Splash.	Clerk
2401/6.4	To report potholes by Pursers Cottage, Broadwell Hill.	Clerk
2401/6.4	To write to GCC copying in Cllr Stow - why recent reports to Highways have been closed.	Clerk
2401/6.4	To obtain a quote to use reclaimed guttering for the bus shelter.	Clerk
2401/6.7	To draft a simple climate crisis policy and action plan.	Clerk
2401/8.5	To add accounting system to next agenda.	Clerk
2401/9	To add positive comments for Broadwell to fall in the county boundary of Stow.	Clerk
2401/14	To make payments and list them on the cash sheet.	Clerk
2401/17.1	To publish the budget on the website.	Clerk
2401/17.2	To fill in precept forms and send them to CDC.	Clerk